

Waterstone Sleep and Neuroscience Associates 32 Wall Street, Suite C, Madison, CT. 06443 3190 Whitney Ave., Bldg 6, Hamden, CT. 06518 400 Bayonet Street, New London, CT. 06320 Phone (203) 826-1163, Fax (203) 917-3537

## **General Information**

Enclosed is the information you will need for your initial consultation. You are recommended to complete the forms and bring them with you to your appointment.

We have three locations in Connecticut. Directions may be found at www.sleepwellmd.com.

If you have health insurance coverage that allows benefits to be paid directly to Waterstone Sleep & Neuroscience Associates, we will bill your provider directly. You will only be required to pay the portion of your bill that is not covered by your provider. If you are not covered by a health insurance plan, or we cannot receive direct payment from your insurance company, payment in full must be made at the time of service. Payments may be made by cash, personal check, Visa, MasterCard or American Express.

If you must cancel/reschedule an appointment, we ask that you contact us 48 hours prior to your appointment. Please call to confirm your appointment on the day of your visit.

## PLEASE NOTE THAT WE MUST CHARGE WHEN THERE IS A LATE CANCELLATION OR "NO SHOW."

We understand that people forget appointments or have emergencies that prevent them from keeping their appointments; however, once an appointment slot is reserved it is your slot. We do not double book, and expect to provide you with prompt, on-time service. If you are unable to keep your appointment, we require 48-hours notice of cancellation. If you are late we will do our best to accommodate you on the day of your visit, but this may require you to wait for the next open slot.

A MISSED CONSULTATION APPOINTMENT WILL BE BILLED AT \$100, THESE CHARGES ARE NOT RE-IMBURSABLE BY INSURANCE.

If you have any questions about your visit please call the office at (203) 826-1163.

## INSURANCE REFERRALS MAY BE REQUIRED

Please arrive 15 minute before your scheduled appointment with your completed paperwork or you risk forfeiting your appointment.